



## Internal/External Posting

### Youth Leader, Street Level

Permanent Part Time Position: 28 hours a week

Salary Range: \$29,229.60 per year to \$34,992.80 per year (pro-rated)

LAMP Community Health Centre is a multi-service, community based charitable organization that provides a wide range of programs and services to improve a person's health. LAMP uses a co-ordinated approach to connect people to medical services and other programs that build personal resources. By providing services that improve physical, emotional, social and economic well-being, people can better control their health and environment.

#### Job Summary

Under the direct supervision of the Street Level Youth Space Program Supervisor, and working within program objectives and organizational goals, the Youth Leader supports youth activities, which enhances the health of youth and their families. Working with the team the youth leader supports the recruitment, screening, training, and scheduling of volunteers and provides daily supervision to about 200 program participants a year.

The incumbent will ensure that all organizational policies are followed.

#### Primary Responsibilities

- Play a leadership role within the Street Level Youth Space Team (i.e. co-workers, community partners, students, and volunteers) to help plan, implement and evaluate recreational-social and skill building programs, special events and fundraising activities for youth and pre-teens.
- Provide daily supervision to program participants including behaviour management, conflict resolution, crisis intervention, and problem solving with youth.
- Create a safe, supportive, empowering, and welcoming environment for youth to be active decision-makers and partners in the program.
- Build healthy relationships with youth providing support, information, referral, and informal counseling, including support for occasional community crises (i.e. community violence, sudden deaths, and pandemic) as needed.
- Use appropriate methods for interacting effectively and professionally with persons of all ages and from diverse cultural, socioeconomic, educational, ethnic, sexual orientations, lifestyles, and physical abilities.
- Build and maintain positive working relationships with program partners/stakeholders (community, partnering agencies, etc.)
- Ability to effectively understand the appreciation of guiding fundamentals at LAMP, i.e. Health Promotion, Anti-Oppression; Harm Reduction and the principles of community-based practice.
- Report any breaches of Health & Safety or Environmental incidents, accidents or concerns to their respective manager/supervisor and/or the Director, Human Resources and Operations in a timely manner.

- Carry out outreach, including developing promotional materials (monthly calendars, posters, brochures) and maintaining social media accounts.
- Record daily attendance, log program notes daily, collect and summarize statistics, and ensure participant registration and volunteer forms are filled out and submitted to Street Level Youth Space Supervisor.
- Support the Street Level Youth Space Supervisor in managing program resources, soliciting donations and participating in fundraising initiatives.
- Perform other duties as assigned consistent with job classification.

### **Required Qualifications**

- Minimum of three years' experience working with youth and planning, implementing, and evaluating community-based programs.
- Diploma from a recognized community college in a directly related field, i.e. Child and Youth Worker/Social Service Worker, a Bachelor's Degree from a recognized university i.e. Child and Youth Care/Social Work, and/or a combination of related education and experience.
- Demonstrated experience, understanding, and commitment to supporting youth and families from diverse cultural, ethnic, socio-economic, and developmental backgrounds, with an awareness of and sensitivity to youth issues.
- Excellent leadership, crisis intervention, conflict resolution, de-escalation, and group facilitation skills.
- Excellent interpersonal skills necessary to work effectively across all levels of the organization's diverse workforce.
- Excellent communication skills, both verbal and written, with the ability to clearly convey information and ideas.
- Positive attitude and dependable with strong initiative and the ability to work both independently and in a team.
- Current First Aid/CPR and Food Handling Certificates will be required.
- Must possess, or be willing to undergo, a Vulnerable Sector Police Check screening
- Experience working with volunteers is an asset.
- Knowledge of LAMP Community Health Centre, the South Etobicoke community, and/or a second language that is reflective of the community being served are all preferable assets.

### **Proficiency in the Following Computer Skills**

- Solid working knowledge and ability to navigate a PC windows environment.
- Strong skills and experience using Microsoft applications (Word, Outlook, Excel, PowerPoint).
- Strong skills and ability to easily navigate the internet/intranet environment.
- Intermediate-proficient skills and experience using social media and web-based platforms.
- Ability to learn new software quickly and willingness to continuously develop technological skills.

### Working Conditions

- Requires regular evenings, occasional weekend commitments, and regular travel to off-site locations
- Must work well under pressure during conflicts in the program while supervising large groups of participants (between 10 and 70 youth).
- Outdoor activities and community outreach will be required.
- May occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviours and/or communication.

### Physical Requirements

- Occasional data entry, with short periods of time sitting stationary in front of a monitor while keyboarding.
- Ability to balance all job requirements in a busy atmosphere, including responding promptly to all communication.
- Frequent standing for extended periods of time and some frequent lifting may be required.
- Demonstrates good and safe work habits, and maintains a clean working environment.

As part of our mandate for inclusivity, reasonable accommodations can be made for all incumbents to perform the described physical functions of the aforementioned job.

*LAMP Community Health Centre is dedicated to achieving a workforce that reflects the diversity of the community it serves and encourages applications from equity seeking groups.*

Please send your resume with a cover letter to **Human Resources:**

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| <b>Email Address</b>     | <a href="mailto:recruiting@lampchc.org">recruiting@lampchc.org</a> |
| <b>Subject</b>           | <b>Job Opening for Youth Leader, Street Level</b>                  |
| <b>Internal Deadline</b> | <b>5:00pm on Tuesday May 14, 2019</b>                              |
| <b>External Deadline</b> | <b>5:00pm on Tuesday May 21, 2019</b>                              |

*We thank all applicants for their interest. However, only those selected for interviews will be contacted.  
No phone calls please.*